

**NORTH HERTFORDSHIRE DISTRICT COUNCIL**



30 August 2019

Our Ref Cabinet Panel on the  
Environment 11.09.19

Your Ref.

Contact. Hilary Dineen

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To: Members of the Cabinet Panel on the Environment: Councillors Steve Jarvis, Elizabeth Dennis-Harburg, Val Bryant, Sam Collins, Ian Moody, Gerald Morris, Michael Muir, Claire Strong and Kay Tart

Substitutes: Councillors Mike Hughson, David Levett, Adem Ruggiero-Cakir and Richard Thake

You are invited to attend a

**MEETING OF THE CABINET PANEL ON THE ENVIRONMENT**

to be held in the

**ROOMS 2/3, DISTRICT COUNCIL OFFICES, GERON ROAD,  
LETCWORTH GARDEN CITY**

On

**WEDNESDAY, 11TH SEPTEMBER, 2019 AT 7.30 PM**

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL  
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION  
ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Thompson', written over a thin horizontal line.

Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

| <b>Item</b>   | <b>Page</b>        |
|---|--------------------|
| <b>1. APOLOGIES FOR ABSENCE</b>   |                    |
| <b>2. CHAIRMAN'S ANNOUNCEMENTS</b><br>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote. |                    |
| <b>3. CABINET PANEL ON THE ENVIRONMENT TERMS OF REFERENCE</b><br>To note the Terms of Reference for the Panel..   | (Pages 3<br>- 4)   |
| <b>4. PUBLIC PARTICIPATION - BALDOCK BEATS WASTE</b><br>To receive petitions, comments and questions from the public including:<br><br><ol style="list-style-type: none"><li>1. Baldock Beats Waste;</li><li>2. Climate Action Group;</li><li>3. Plastic Free Letchworth/Plastic Free Hitchin;</li><li>4. Best Before Café/Hitchin Food Rescue;</li><li>5. Herts Without Waste;</li><li>6. North Herts and Stevenage Climate Action Group.</li></ol><br>Please note that two written submissions have been made and are included in the agenda:<br><br>John Webb, Herts Without Waste<br>Gilly Chegwyn, Climate Action Group  | (Pages 5<br>- 16)  |
| <b>5. INFORMATION NOTE - PROPOSED GUIDANCE, WORK PROGRAMME AND ACTION TRACKER FOR 2019/20</b><br>INFORMATION NOTE OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER<br><br>To consider the proposed Guidance, Work Programme and Action Tracker for 2019/20.   | (Pages<br>17 - 24) |
| <b>AUDIO RECORDING OF MEETING</b>   |                    |

**CABINET PANEL ON THE ENVIRONMENT  
11 SEPTEMBER 2019**

**\*PART 1 – PUBLIC DOCUMENT**

**CABINET PANEL ON THE ENVIRONMENT  
TERMS OF REFERENCE**

**MEMBERSHIP**

1. The Panel shall comprise of nine (9) Members.
2. The Panel shall be politically balanced.
3. The quorum shall be three (3).
4. The initial appointments to be made by Cabinet, thereafter confirmed by Full Council at its Annual Meeting or at other times, under delegated responsibility, by the Democratic Services Manager in consultation with Group Leaders.

**TERMS OF REFERENCE**

The Panel's Terms of Reference are to consider a range of climate and environmental issues and in particular to:

1. Engage with individuals and the community, act as a sounding board on community ideas and projects and seek evidence and views as appropriate;
2. Consider a range of views on issues relating to climate change (both mitigation of and adaption to) and environmental matters;
3. Help and where appropriate maintain any links with relevant external (public, research and industrial) bodies;
4. Consider any relevant government or agency consultations and advise Cabinet or the relevant Executive Member and Service Director of a proposed response;
5. Contribute towards the review of the Climate Change Strategy;
6. Act as an advisory Panel to Cabinet in relation to the above.

**PROCEDURE & ADMINISTRATION**

1. The Panel is advisory and has no decision making powers. It is therefore the intention that the Panel meetings, style and tone are informal and that the community and any person or body are welcomed and enabled to participate.
2. The Panel shall be Chaired by the Executive Member for Environment and Leisure, and Recycling and Waste alternatively, or in the event of the absence of the other, by the attending Executive Member.
3. The Panel shall aim to meet approximately 6 times per year, once before each Cabinet cycle.
4. Any recommendation of the Panel shall, in so far as possible, be by consensus. Where voting is necessary, then the normal Council voting procedures will apply.
5. Administrative support will be organised by the Committee, Member and Scrutiny Team.
6. Officer support shall be provided by the Policy officer(s) from Policy and Community Engagement and where relevant other Directorate officers, as requested by the Panel.

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## HertsWOW/JW notes for NHDC's Environment Panel, 11 Sept. 2019, v.1

Dr John Webb for HertsWOW, 15th August 2019, hertswow.info@gmail.com

### Overall aim

Urgent transition to a local circular economy of materials and water, applying the principle of 'zero waste'.

### About HertsWOW

Herts WithOut Waste (HertsWOW) is a tiny, unincorporated network set up 10 years ago and dedicated to reducing the wastage of materials and diverting materials from destruction and conversion to carbon dioxide (CO<sub>2</sub>), even if energy is generated extremely inefficiently (typically 25% or so) in the process. We are a community-based group within Hertfordshire, keeping in touch with Transition-minded community groups across and around Herts., with Herts, County Council and other relevant authorities and agencies. Rather than current operations and immediately urgent issues (such as waste reduction), we focus on strategies and technologies for making use of otherwise 'residual' waste.

In the ten years since HertsWOW was formed, we have taken part in formal proceedings about strategies, policies and projects for centralised waste management (at Hatfield, then at Hoddesdon in the Broxbourne district). The proceedings included public consultations, petitions, information requests, public inquiries and examinations in public.

Our function is not to campaign directly but rather to support local community groups to do so. In this manner we promoted an alternative approach to that of the Waste Disposal Authority, namely to focus plans and resources strategically at processes at the top of the Waste Hierarchy: Reduction, Re-usage, Recycling and Composting to the maximum feasible extent. This was in line with the initiatives of the Herts. Waste Partnership, which would now be called "Zero Waste" or a Circular Economy (rather than the linear economy of extract, consume and destroy).

### Our requests

#### 1. Consistent Waste Management

For each district/borough council to behave within the Herts. Waste Partnership as if it were a unitary Waste Management Authority. That means agreeing decisions that are binding on all member authorities, while seeking consistency in strategies, policies and practices. The purpose would be to raise the performance of all members to the level of the highest performers, so far as local conditions allow. This would realise the potential of the North Herts - East Herts joint contract with Urbaser and extend it to all ten of Hertfordshire's districts & boroughs and the County Council.

#### 2. Local Circular Economy of Materials (and Water)

To exercise the powers of a Waste Collection Authority to deal with surplus and used materials arising locally by such processes as will leave hardly any materials, by weight or climate change impact, for destruction and air pollution.

We can provide a 'toolkit' for a conference/workshop event to engage community groups with technical specialists from small and large enterprises. This would focus on case studies of proven technologies and economics for keeping valuable materials (and water within waste) in circulation as locally as possible.

#### 3. Plastics

Specifically, to encourage the setting up of a proportionately scaled, 'chemcycling' plant for plastic components of the residual waste from North & East Herts. This would aim to accept a full range of polymers - though there might have to be pre-sorting to exclude some - for processing into virgin-quality polymer oil. That would be on condition that none of the output would be used as fossil fuel.

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## BACKGROUND INFORMATION

Eunomia, A Circular Economy / Zero Waste Strategy for Derry City and Strabane District Council (Eunomia, November 2017): <https://tinyurl.com/yxpplclh>

European Economic and Social Committee, Circular economy strategies and roadmaps in Europe: Identifying synergies and the potential for cooperation and alliance building: a Study, <https://tinyurl.com/y2gywprz>

*Caveat: We have reservations about a few of the processes cited.*

Herts WithOut Waste, "To seek more sustainable methods of dealing with surplus materials ("waste") in Hertfordshire", <https://hertswow.webs.com>

ARVI (Material Value Chains) program Thermal conversion of plastic-containing waste: a Review, Research Report No. D4.1-22 HELSINKI 2017 by Henna Punkkinen *et al.*, <https://tinyurl.com/y2jh8myk>

Email received 6 August 2019

Please submit both these items to the Climate Panel on 11th Sept. Sadly I shall be away.

1 I attach a letter sent to the Leader of NHDC from the Climate Action Group with ideas for NHDC to look at changes through the lens of climate crisis. On behalf of the CAG, I hope this is welcomed and useful.

2 I also, *below*, include the text of my offer to give climate science presentations to officers and councillors (I can shorten it to 45mins). Having spoken to some councillors, who joked about the prospect of Cambridge being a seaside town in 40 years, and having previously worked in a LA, I am not convince that all concerned understand the urgency that is required on many fronts.

The Authorities, such as yourselves need to be telling the truth about climate science. The public look to 'the Authorities' for guidance.

I sincerely hope you will enable me to tell the truth on your behalf, the science is very clear, we are in serious trouble.

I have copied this to the Climate Action Group.

**From:** Gilly Chegwyn  
**Sent:** 19 July 2019 16:40  
**Subject:** Offer to give climate change science talks

Dear Martin,

I sincerely welcome the Declaration of a Climate Emergency by NHDC on 21st May this year.

I appreciate that not everyone has a full understanding of the science behind the climate crisis that we face and the resulting need for urgency.

I am a retired teacher and have given a talk explaining the relevant climate science a number of times.

I would like to offer this climate science talk to Councillors and Officers.

I am willing to deliver it up to 4 times if needed, daytime and/or evenings.

I have the presentation on my laptop and would only need a space and a means of showing it; projector and screen, which I imagine are available. If not I can arrange to bring them.

There would be no charge. It would last no more than an hour and a half.

I spoke at the full council meeting on 21st May and believe my passion and sincerity were evident.

We are all in this together.

I do hope you enable me to do this; I believe the content will help officers and councillors to review NHDC business through the lens of climate crisis.

Yours sincerely,

Gilly Chegwyn

6<sup>th</sup> June 2019

Dear Councillor Stears-Hanscomb,

We are a new grass roots organisation, calling ourselves the **North Herts Climate Action Group**, formed from an alliance of local people who are members of different political parties and various environmental groups.

We have come together to seek action from our local council and community, to do everything possible to reduce the impact of catastrophic climate change on the people of North Hertfordshire.

We applaud the Council and its new leadership for adopting a resolution at its annual meeting to declare a **climate emergency**. The Oxford English Dictionary defines emergency as "*a serious, unexpected, and often dangerous situation requiring immediate action*". We hope that the Council will therefore follow this up with that very necessary immediate action.

We therefore ask the Council to commit to being carbon neutral by 2030 by adopting a radical climate emergency plan to:

- Reduce emissions from the NHDC estate and operations
- Reduce energy consumption and emissions by promoting energy efficiency measures, sustainable construction, renewable energy sources and behavioural change
- Reduce emissions from transport by promoting sustainable transport, reducing car travel and encouraging behavioural change
- Reduce consumption of non-renewable natural resources, increasing recycling and reducing waste particularly non-recyclable waste going to landfill
- Make the planning system in the District truly sustainable starting with the withdrawal of the current local plan review.
- To do all this the Council needs to undertake a carbon and energy audit to set a benchmark and challenging targets.

We would strongly suggest that NHDC should then take steps to

Information in this document has been redacted at the request of a customer. Bar this redaction the report is as presented to the Committee.

develop a **Climate Crisis Action & Mitigation Plan** and that the local community, including CAG, be fully involved in that process. This should include young people below voting age-this is their future after all.

There are many issues to be addressed and numerous competing priorities. We appreciate that this will be an expensive and perhaps painful process with difficult decisions to be made. We appreciate that the process is made all the more difficult by cuts to local authority funding. Nonetheless, failure to take action will destroy our environment and threaten the livelihoods and indeed the very lives of generations to come. It is a time for courageous leadership.

It was quite clearly illustrated in Sir Christopher Stern's report, published in 2006, into the financial implications of climate change, that taking little or no action will cost around 20 times more than taking appropriate action early enough to mitigate climate collapse.

To begin with, North Herts CAG would ask the Council to consider taking priority action in the following areas:

## **1. Planning**

We are nearly at the end of our Local Plan review period. We believe that the current iteration of the plan does not satisfy the Council's legal duty to mitigate climate change or provide for adaptation, under section 182 of the 2008 Planning Act. The current draft also offers no real vision for a future affected by climate change. Therefore, the Inspector should be informed that the plan will be withdrawn and the process reviewed. This is a plan produced by the previous administration, it does not address the climate crisis and it is simply not good enough.

We would also ask the council to raise housing standards to "Passivhaus" standards, or similar, wherever possible.

We would also urge you, in granting planning permissions to require solar panels on flat or south facing roofs, following an appropriate viability survey, and adopt other policies which set higher energy performance standards than those currently required in the Building Regulations, for example the Passivhaus standard or the "code for sustainable homes" standard

The Council must encourage, fund and support neighbourhood plans across the District to impose higher environmental standards.

The Council must also focus more on demanding, monitoring and

Information in this document has been redacted at the request of a customer. Bar this redaction the report is as presented to the committee.

recovering section 106 monies from developers for environmental projects.

## **2. Pollution**

The CAG and many people in the community are greatly concerned about air pollution within the district. Strong actions need to be taken now to meet and exceed national air quality objectives. These include fighting the expansion of Luton Airport, action to tackle vehicle engine idling (especially outside schools, railway stations, town centres and so on).

Additional AQMA's (monitoring points) should be set up, real-time, at the location if possible and a means of communicating updated pollution-levels to the public (as is done with the pollen count).

All council vehicles should be converted to electric vehicles. This advertises and sets an example as well as having a real effect on CO2 levels.

We ask that the council stop using the toxic weed killer glyphosate in our green spaces, on verges, etc. which creates problems for human health and is also shown to be damaging to insects such as bees which are vital for pollination.

The Council must resource action by way of enforcement and prosecution for polluters, including fly tippers.

## **3. Transport**

Priority must be given to walkers and cyclists at all times in the design and management of the built environment. More cycle lanes and safe walking routes are needed.

The Council must take all steps possible to reduce the use of petrol and diesel motor vehicles within the District.

The Council should work with HCC to provide far more EV charging points. The technology is there to convert lampposts and have them in more car-parks, community facilities and businesses. Provision should also be made for dwelling houses that do not have off-road parking but have shared parking areas.

All council and contractor vehicles should be EV and a programme started now to phase out petrol/diesel vehicles.

No new taxi licences should be granted for petrol/diesel vehicles. The entire taxi fleet should comprise EVs in seven years.

Council mileage allowances should be rapidly reduced over time for drivers of non-EVs. The resulting saving should be used to fund additional EV charging points.

The Council can increase car parking charges, introduce workplace parking charges and work with HCC to create ultra-low emission zones and/or congestion charging.

Provide free car parking for car sharing clubs.

Provide free parking for EVs

The Council needs to consider investing in an active travel infrastructure and quality EV based public transport.

#### **4. Information**

The Council must actively engage and inform citizens on climate change starting with an emergency announcement to everyone, on every available media channel. Leaflet homes, place notices in local newspapers, and put it in the council's own publication Outlook, on the web, local Facebook etc.

This feeds into every action and can update and explain every action the Council proposes to take.

The Council should promote recycling, waste reduction and energy consumption management to householders and businesses through a range of workshops, talks and programmes.

A series of autumn talks and lectures is being arranged in Hitchin and Letchworth by the local Green Party and XR with experts in waste, transport, biodiversity, clothing and public policy fields. The Council should support and help fund this project and make it an annual event.

#### **5. Local businesses**

**The Council must work with local businesses to urgently develop a credible plan for the total decarbonisation of the local economy.**

Funding for sustainability, meaning "able to carry on". Several businesses have sustainability issues such as the use of air conditioning vs heating etc. When the business becomes sustainable, awareness can be raised, for example by a notice in the window or in advertising.

Business parks: the Council should support groups of businesses on business parks or industrial estate to write and implement a sustainability plan.

Financial incentives to go green: business rates could be allowed to vary according to the Green credentials of the business and provide a standard for people to work to. This standard already exists.

## **6. Housing**

Improvements to existing housing stock: Give loans for retrofitting green features/repairs/updates by high skill construction workers familiar with building to Passivhaus standards, supported by a programme of inspection to enforce standards.

The Council do all it can to manage house systems for the ability to recycle water, conserve energy, solar panels etc. and ban the installation of new gas fires and ban open fires.

With regard to construction, ban the use of netting to stop birds nesting. There should be post-occupancy analysis such that the architect continues to monitor and “snag” the design.

A district-wide fuel-poverty report should be commissioned. Climate change, poverty and social justice issues are interlinked.

The Council should adopt a Selective Licensing scheme or schemes to help fund environmental improvements to housing.

## **7. Green Infrastructure**

The Council should

- Create community gardens, woodlands and orchards
- Change planting to weather/drought resistant plants and trees and reduce watering
- Encourage green architecture
- Use council land to drawdown carbon (e.g. tree planting)

## **8. Waste & Recycling**

- **Adopt circular economy waste policies** – for example in local plans and waste management plans and contracts, as well as promoting community sharing, reuse and recycling
  - **Zero waste to landfill or incineration** - in waste disposal contracts ensure biodegradable waste, such as food waste and paper/cardboard, is recycled, composted or used to generate biogas
  - Stop charging for brown bins (recycling penalty)
  - Charge for unrecycled rubbish
  - Support, educate and fund homeowners about water storage and recycling, composting and insulation
- Get rid of single use plastics within the Council and its contractors/suppliers

## 9. Energy

- Move quickly to use **only renewable energy**
- Install wind turbines and solar panels in the Council estate, subject to survey.
- Help energy companies target fuel poor or vulnerable households with energy efficiency measures
- **Retrofit council-owned properties** - deep retrofit of all council-owned social housing, schools and other council properties to Energy Performance Certificate C or higher
- **Identify areas suitable for renewable energy in the local plan** - the National Planning Policy Framework (NPPF) states that new onshore wind can be approved outside an area “identified as suitable for wind energy” if it is a community-led scheme.
- **Require renewable energy such as solar thermal, PV or heat pumps** – this needs to be done in all local authority developments
- **Commit to opposing fracking and other fossil fuel extraction**
- **Produce biogas** - in the waste contract require the production of biogas from non-recyclable biodegradable waste.

## 10. Other

- **Divest from fossil fuels and invest in renewable energy** projects
- Look into developing **district heating**
- Buy **green energy**
- Set up a **Citizens' Assembly** to resolve issues around climate change

These are just a few suggestions to you. Please work with us to address the climate emergency now. There is so much to do and so little time in which to do it. The Council needs to be brave and radical.

Yours sincerely,

Gilly Chegwyn (XR), Chris Nickolay (XR), Elizabeth Hancock (XR and GP), David de Smet (Labour Party), Sophie Barber (XR), Sue Lines (XR), Donna Murray (XR), Diana Newson (GP), Phil Devonald (XR and GP), Nicky Clark (XR and GP), Rod Hart (XR), [REDACTED], David Inward (XR), Mike Eltringham, Deolinda Eltringham (GP), Tim Lee (GP), Hazel Middleton (GP), Raq Dimmock (XR), Arjun Chopra Saf Minney (XR), Ani Sander (XR and GP), Diane Ketcher, Roger Lovegrove

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**CABINET PANEL ON THE ENVIRONMENT  
11 SEPTEMBER 2019**

**\*PART 1 – PUBLIC DOCUMENT**

**TITLE OF INFORMATION NOTE: PROPOSED GUIDANCE, WORK PROGRAMME AND ACTION TRACKER FOR 2019/20**

INFORMATION NOTE OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER

EXECUTIVE MEMBER – ENVIRONMENT AND LEISURE EXECUTIVE MEMBER AND RECYCLING AND WASTE MANAGEMENT

PRIORITY: RESPONSIVE AND EFFICIENT

**1. SUMMARY**

- 1.1 This note highlights items scheduled in the proposed work programme for the Cabinet Panel on the Environment for 2019/20. This allows the Cabinet Panel to set a work programme which enables open discussion that may lead to recommendations to Cabinet /the relevant Executive Members or Service Director, regarding actions that they believe that the Council should be taking to address climate and environmental issues.

**2. STEPS TO DATE**

- 2.1 Cabinet approved the establishment of the Cabinet Panel for the Environment for 2019/20 at the 27 June meeting. It agreed the Membership, Terms of Reference and procedure for the panel as noted here -

<http://srvmodgov01.north-herts.gov.uk/documents/s5515/APPENDIX%20A%20-%20Cabinet%20Panel%20on%20Environment%2027.06.19.pdf.pdf>

**3. INFORMATION TO NOTE**

- 3.1 There are a number of ways for the Cabinet Panel to set its work programme. It is for the Panel to discuss these options at this inaugural meeting.
- 3.2 The Panel could choose to accept suggestions from outside the meeting including:
- Suggestions by Members of the public or organisations either at the meeting or by email;
  - Recommendations from Council, Cabinet or any other Committee;
  - Suggestions by any Member of the Council;
  - Suggestions by any Officer of the Council.

- 3.3 The Panel seeks to ensure that consideration of agenda items minimises additional burdens on staff resources. Wherever possible, requests are made for the presentation of documents already in existence rather than the production of new documents specifically for the Panel. Suggestions from outside sources, as detailed in paragraph 3.2 will only be placed on the work programme if agreed by one of the alternating Chairs or at a meeting of the Panel.
- 3.4 Attendance from external bodies and members of the public is actively encouraged.
- 3.5 This is a non-decision making advisory body and therefore this or any notes/reports to the Panel do not include a recommendation on a key Executive decision and have not been referred to in the Forward Plan. However, recommendations for action from the Panel for consideration by Cabinet may do so. This will therefore need to be borne in mind for any recommendations of the Panel.

#### **4. NEXT STEPS**

##### Other Topics for Consideration

- 4.1 Other topics for consideration and inclusion in the Panel's work programme will be considered at each meeting. When considering additional topics, their risk assessment and prioritisation will ensure that the most appropriate items are taken forward to the work programme

Potential topics of interest include:

- Community energy
- City Trees
- Cycle routes
- Electric vehicles
- Parklets
- Renewable energy
- Reuse
- Wild flowers

#### **5. APPENDICES**

- 5.1 Appendix A - Proposed Guidance
- 5.2 Appendix B - Proposed Work Programme and Action Tracker

#### **6. CONTACT OFFICERS**

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Performance Improvement Officer  
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## **7. BACKGROUND PAPERS**

### **7.1 Cabinet report and Appendix A - 27 June 2019**

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Proposed Guidance

1. The Panel is established by Cabinet to consider and develop policy recommendations which will help the Council on climate and environmental issues.
2. The Panel is informal and does not perform any statutory function. It may make recommendations to Cabinet, the relevant Executive Member or Service Director.
3. The Panel will aim to meet 6 times a year.
4. All meetings of the Panel will be held in public (unless any confidential information is discussed and normal access to information rules would apply).
5. The Panel will set its own work programme for the year. This will be a living document so the Panel may respond to new and urgent emerging issues.
6. Cabinet, Full Council, and any other Council Committee may refer items for the Panel to consider.
7. Public participation is welcome and encouraged by the Panel. The public will be entitled to speak at the invite of the Chair of the meeting. Participation will be initially limited to 5 minutes. Longer participation may be granted by the Chair.
8. Members of the Council who are not also members of the Panel may be invited to speak at the invite of the Chair.
9. The Panel may invite local groups and individuals with specialist knowledge ('Special Witnesses') to contribute to debate and discussion of any item on its work programme.
10. The Panel may question Special Witnesses at any point during the meeting they attend.
11. Special Witnesses will have the same rights to speak as the public at the invite of the Chair
12. Referral of any recommendations to Cabinet, the relevant Executive Member or Service Director will be on consensus and in the absence of that by majority vote where necessary.
13. Any recommendation will be supported by an evidenced backed report.

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**POTENTIAL PROGRAMME FOR FUTURE CABINET PANEL ON THE ENVIRONMENT  
MEETINGS 2019-20**

|                          |  |
|--------------------------|--|
| <b>11 September 2019</b> | <b>Introductory Session</b><br>Guidance<br>Terms of Reference<br>Announcements<br>Public Participation and Q&A<br>Work Programme |
| <b>Meeting 2</b>         | <b>Transport and Travel</b>  |
| <b>Meeting 3</b>         | <b>Planning</b>  |
| <b>Meeting 4</b>         | <b>Waste and Recycling</b>   |
| <b>Meeting 5</b>         | <b>Bio-Diversity</b>   |
| <b>Meeting 6</b>         | <b>Air Quality</b>   |
|                          | <b>To be Scheduled.</b>  |

**CABINET PANEL ON THE ENVIRONMENT – ACTION TRACKER:**

| <b>Date and Min No</b> | <b>Action/Resolution</b> | <b>Action/Response/Outcome</b> | <b>Status (Complete/in progress)</b> |
|------------------------|--------------------------|--------------------------------|--------------------------------------|
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